



BERGVLIET HIGH SCHOOL DEBIT ORDER INSTRUCTION

IMPORTANT

Parents/Guardians who are currently on the Debit Order System will have their debit orders automatically adjusted to cater for the current school fees.

FOR OFFICE USE ONLY	
EFTS NO.	
Family No.	
VDF	
Amount	

Please indicate whether or not you would like to make a contribution to the Voluntary Development Fund:

 YES
 NO

School fees in respect of:	Learners first names:	Learner's surname:
FROM : (Parent/Guardian)		
ADDRESS		
	Postal Code:	
TO	BERGVLIET HIGH SCHOOL	

Note: A cancelled cheque should be attached for bank identification

Please ensure that ALL the bank information requested below is provided. Failure to do so will result in your debit order NOT being processed and necessitate the return of this form for full completion.

Bank						
Branch name						
Branch Code						
Account holder's name						
Account Number						
Type of account	Current		Savings		Transmission	

I/We hereby instruct and authorise Bergvliet High School to draw against my above account, the sum of one-tenth of the total school fees as approved by the parent body for the current year on the **FIRST** working day of each month from February to November (10 months) and I further agree to pay any bank charges arising from any rejection of this debit order.

I/We understand that the withdrawal hereby authorised will be processed by computer through a system known as the ACB Magnetic Tape Service, and also understand that the details of each withdrawal will be printed on my bank statement or on an accompanying voucher.

This authority may be cancelled by me giving thirty days' notice, sent by prepaid registered post. I/We understanding that I/We shall not be entitled to any refund of amounts which you have withdrawn while this authority was in force if such amounts were legally owing to you. Receipt of this instruction by you shall be regarded as receipt thereof by my/our bank (whichever it is or will be)

ASSIGNMENT:

I/We acknowledge that the party hereby authorised to effect the drawing (s) against my/our account may not cede or assign any of its rights to any third party without my/our prior written consent. I/We may not delegate any of my /our obligations in terms of this contract authority to any third party without prior written consent of the authorised party.

Signed at _____ on this _____ day of _____

(Account holder's signature as used for signing cheques) _____